

## JOB DESCRIPTION

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<b>COMPANY</b>	:	<b>PST TRAVEL SERVICES SDN BHD</b>
<b>NAME</b>	:	
<b>POSITION</b>	:	<b>MANAGEMENT TRAINEE</b>
<b>DEPARTMENT</b>	:	<b>TRAINEE</b>
<b>REPORTS TO</b>	:	

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### OVERVIEW:

A management trainee is an individual who undergoes training for managerial or supervisory roles. A management trainee program is optimal to prepare employees for a future in management, equipping them with the required skillset, judgment and, proficiency to become an effective and responsible manager.

### RESPONSIBILITIES:

As a management trainee with PST Travel Services, you will play an integral role in strategizing travel solutions in Malaysia. The management trainee program will help you build and rediscover personal strengths during your tenure with the company and the group. This is a 3 to 6 month on-the-job training program, with a potential confirmation of a position in the division at the program's end.

This program function is to guide and lead individuals to negotiate with various stakeholders in the interest of company growth and, work with key divisional managers to create optimized solutions for the market. These roles will accelerate your learning curve and prompt your business acumen. We are currently looking for graduates with a great attitude and relationship skills to join our team.

- Liaise and negotiate with various financial institutions and commercial banks for debt borrowing and partnerships
- Work with division heads to streamline workflow methodology and efficiency optimization
- Monitor and analyse market pricing trends for effective yield growth
- Work on special projects to analyse feasibility and profitability
- Work on key variables of the business functions such as customer ratings, productivity scores, and utilization

*Notes: This Job Description is intended to serve as a guide for your performance of the role outlined above. As these are guidelines, they are subject to change upon management's discretion.*